

## **EXECUTIVE**

Tuesday 6 June 2023

Present:

Councillor Bialyk (Chair)

Councillors Wright, Denning, Foale, Morse, Parkhouse, Pearce, Williams and Wood

Also present:

Councillor Jobson (as an opposition group Leader);

Councillor K. Mitchell (as an opposition group Leader); and

Councillor D. Moore (as an opposition group Leader).

Also present:

Chief Executive, Director Corporate Services and Democratic Services Manager

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### **MINUTES**

The minutes of the meeting held on 4 April 2023, were taken as read, approved and signed by the Chair as a correct record.

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### **DECLARATIONS OF INTEREST**

No declarations of disclosable pecuniary interests were made.

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### **QUESTIONS FROM THE PUBLIC UNDER STANDING ORDER NO. 19**

No questions from members of the public were received.

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### **APPOINTMENT TO OUTSIDE BODIES 2023**

The Executive received the annual report on appointing Members to the outside bodies, to ensure that there was Council representation to maintain effective partnerships with the external organisations.

Reference was made to Members having a duty of responsibility to an organisation, should the appointment hold a position of responsibility. Members were also reminded to update their Other Registerable Interest forms accordingly, for any appointments made, as set out under statutory requirements.

The Leader moved an updated list of proposed appointments which were tabled at the meeting and also advised on the following additional amendments:-

- Exeter Canal & Quay Trust Ltd - to remove Councillor Josie Parkhouse (Portfolio Holder for Climate & Ecological Crisis); and
- Exeter Church Charities – Councillor Alison Sheridan to replace Alderman John Landers.

The proposed amendments and updated list of appointments are appended to the minutes.

The Leader advised that several of the proposed appointments were for the Portfolio Holders, given the relationship with the portfolio holder's work. He also advised that appointments to outside bodies were not governed by the Local

Government Act and were being made to provide suitable Council representation accordingly.

Members noted that the outside bodies would be reviewed to ensure that the Council interests for appointments on the outside body would continue to be relevant.

Councillor M. Mitchell, as an opposition group leader, spoke on this item. He suggested that an audit be undertaken to assess which outside bodies were still in operation and if it was still a requirement for Members to be appointed. An annual report from Members would also be welcomed to review the work that had been undertaken with the outside bodies, which he suggested could be reported to either a Scrutiny Committee or to the Executive.

In response to a question from a Member, the Democratic Services Manager advised that each year, all outside bodies were written to, notifying them of the respective appointments. This year they would also be requested to provide any administrative updates, a summary of the number of meetings held and work undertaken.

The Leader in concluding, advised that there was long history of appointing Councillors to outside bodies which needed to be maintained, however, it was important to ensure that any appointments made continued to be relevant.

**RECOMMENDED** that Council:-

- (1) approve the appointments contained in the updated Appendix presented at the meeting (appended to the minutes) and as amended at the meeting with immediate effect; and
- (2) grant delegated authority to the Director Corporate Services, in consultation with the Group Leaders, to appoint representatives to outside bodies when necessary, during the course of the Municipal Year.

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#### **MEMBERS' ALLOWANCES AND EXPENSES PAID 2022/23**

The Executive received the report on expenses and allowances paid to elected Members in 2022/23, which, the Council had a statutory obligation to publish each financial year.

Particular reference was made to the Members Allowances which were set accordance with the recommendations of the Independent Remuneration Panel.

**RESOLVED** that Executive Committee note the allowances paid and the expenses claimed by Members in 2022/23.

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#### **MEMBERS' TRAINING**

The Executive received the report which provided an update on the progress of work on the Members' training programme. Members were reminded that the Councillor Development Steering Group had requested regular reports to be presented to the Executive providing a regular update on the Members' training programme. The report highlighted Members' attendance for the various training sessions held since December 2022, and provided Councillor Feedback to date on training or briefing sessions that they had attended.

Particular reference was made to number of events held during the period had equated to an 8% increase in attendance since the last report. Although, the volume of feedback had decreased, of the responses received, 82% were very satisfied with the training provided. Members were also encouraged to continue using the Councillor Feedback forms and where they were unable to be in attendance, to view the session recordings and notify Democratic Services accordingly. Members noted that SSS Training Platform licence would expire later in year and were also encouraged to complete any available training as soon as possible.

Councillor D. Moore, as an opposition group leader, spoke on this item. She welcomed the report and thanked officers for the training that had been provided. She highlighted the need to bring Scrutiny training forward, particularly for new Members.

In response to a question raised, the Democratic Services Manager advised that feedback was made through the provided form links and that Members would continue to be encouraged to send the forms in, following each training session. It was hoped that with more training being provided, that the response rate would increase.

During the discussion the following points were made:-

- the SSS Training system provided many training courses, which were highly relevant to Members to undertake;
- Members were individually responsible for GDPR matters and GDPR training was available on the SSS Training platform, which Members, should consider completing; and
- there was an issue with links to the feedback forms on the Councillor iPad's, and alternative means of navigation to the forms were often difficult for Members and needed to be addressed.

**RESOLVED** that the Executive note the Members' Training report.

(The meeting commenced at 5.30 pm and closed at 5.45 pm)

Chair

**The decisions indicated will normally come into force 5 working days after publication of the Statement of Decisions unless called in by a Scrutiny Committee. Where the matter in question is urgent, the decision will come into force immediately. Decisions regarding the policy framework or corporate objectives or otherwise outside the remit of the Executive will be considered by Council on 18 July 2023.**

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Title	Representative
Age UK Exeter	Councillor Rob Hannaford
Barnfield Theatre Board	Councillor Richard Branston
Community Safety Partnership	Councillor Matt Vizard
	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
	<b>Portfolio Holder for Communities &amp; Homelessness Prevention</b> Councillor Martin Pearce
Dartmoor National Park Community Forum	<b>Portfolio Holder for Climate &amp; Ecological Crisis</b> Councillor Josie Parkhouse
	<b>Champion for Net Zero Exeter 2030</b> Councillor Zion Lights
Devon and Cornwall Police and Crime Panel	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
Devon Authorities Strategic Waste Committee	<b>Portfolio Holder for Place &amp; City Management</b> Councillor Ruth Williams
Devon County Agricultural Association	Councillor Andrew Leadbetter
Devon Disability Collective	<b>Champion for Community Engagement</b> Councillor Naima Allcock
Devon Historic Buildings Trust	<b>Portfolio Holder for City Development</b> Councillor Emma Morse
Devon Rail Forum	<b>Portfolio Holder for Climate &amp; Ecological Crisis</b> Councillor Josie Parkhouse
	County Councillor Andrew Leadbetter
Energy From Waste Liaison Committee	<b>Portfolio Holder for Place &amp; City Management</b> Councillor Ruth Williams
Exe Estuary Management Partnership	<b>Portfolio Holder for Place &amp; City Management</b> Councillor Ruth Williams
Exeter Allotment Forum	<b>Portfolio Holder for Place &amp; City Management</b> Councillor Ruth Williams
Exeter and Heart of Devon Growth Board	<b>Council Leader</b> Councillor Philip Bialyk
Exeter Business Centre Board	Councillor Paul Knott
	Councillor Amy Sparling
	<b>Portfolio Holder for Leisure Services &amp; Physical Activity</b> Councillor Duncan Wood
Exeter Canal & Quay Trust Ltd.	Councillor Tess Read
	Councillor Andrew Leadbetter
	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
	<b>Council Leader</b>
	Councillor Philip Bialyk
	Councillor Martyn Snow
	<b>Portfolio Holder for Place &amp; City Management</b> Councillor Ruth Williams Councillor Tony Wardle
Exeter Church Charities	Councillor Alison Sheridan
	Alderman Mary Danks
	<b>Portfolio Holder for Council Housing Development and Support Services</b> Councillor Barbara Denning
	<b>Vacancy</b>

<b>Exeter Citizen Advice Bureau</b>	<b>Portfolio Holder for Council Housing Development and Support Services</b> Councillor Barbara Denning
<b>Exeter Fairtrade Steering Group</b>	<b>Portfolio Holder for Communities &amp; Homelessness Prevention</b> Councillor Martin Pearce Councillor Susannah Patrick County Councillor P Prowse
<b>Exeter Health and Wellbeing Board</b>	Councillor Catherine Rees <b>Portfolio Holder for Leisure Services &amp; Physical Activity</b> Councillor Duncan Wood <b>Portfolio Holder for Communities &amp; Homelessness Prevention</b> Councillor Martin Pearce <b>Council Leader</b> Councillor Philip Bialyk
<b>Exeter Homes Trust</b>	Alderman Alan Williamson Councillor Martin Pearce Councillor Anne Jobson Councillor Martyn Snow
<b>Exeter International Airport Consultative Group</b>	<b>Portfolio Holder for Leisure Services &amp; Physical Activity</b> Councillor Duncan Wood
<b>Exeter SAFE (SAFE Foundation)</b>	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>In Exeter</b>	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>Local Government Association General Assembly</b>	<b>Council Leader</b> Councillor Philip Bialyk
<b>Maynard School</b>	<b>Councillor Matt Vizard</b>
<b>Parking and Traffic Regulation Outside London Adjudication Joint Committee (PATROLAJC)</b>	Councillor Andrew Leadbetter <b>Portfolio Holder for Climate &amp; Ecological Crisis</b> Councillor Josie Parkhouse
<b>Relate</b>	<b>Vacancy</b>
<b>Royal Albert Memorial Museum Development Trust</b>	Councillor Andrew Leadbetter <b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>South East Devon Habitat Regulations Executive Committee</b>	<b>Portfolio Holder for City Development</b> Councillor Emma Morse
<b>South West Councils</b>	<b>Council Leader</b> Councillor Philip Bialyk
<b>South West Employers Panel</b>	<b>Council Leader</b> Councillor Philip Bialyk
<b>St. Edmunds &amp; St Mary Major Charities, Exeter</b>	Billie Cornish Councillor Richard Branston
<b>St. Leonard's with Holy Trinity Charities</b>	Councillor Matthew Vizard Councillor Richard Branston <b>Vacancy</b>

<b>St. Sidwell's Parish Lands and Other Charities</b>	<b>Portfolio Holder for Communities &amp; Homelessness Prevention</b> Councillor Martin Pearce
	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>St. Thomas Church Charities (Seldon &amp; Others)</b>	Councillor Rob Hannaford
	Mrs Carole Smith
	Mrs Patricia Metford
<b>The Exeter Phoenix Arts Board</b>	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>Topsham Community Association</b>	Councillor Joshua Ellis-Jones
<b>Topsham Mooring Owners Association</b>	Councillor Joshua Ellis-Jones
<b>Topsham River Commissioners (under the Exeter Port Dues Act 1840)</b>	Councillor Andrew Leadbetter
	Councillor Matt Williams
	Councillor Joshua Ellis-Jones
<b>Turntable Furniture Re-cycling Project</b>	<b>Portfolio Holder for Council Housing Development and Support Services</b> Councillor Barbara Denning
<b>UNESCO City of Literature Board</b>	<b>Deputy Leader and Portfolio Holder for Culture &amp; City Centre Strategy</b> Councillor Laura Wright
<b>Wessex Reserve Forces and Cadets Association - Devon Committee</b>	Councillor Andrew Leadbetter

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